



## **Volunteer Role Description - Kitty Purr-sonality Profile Writer**

We are a **no kill** cat rescue based in Dublin's north inner city. Our mission is to help homeless, stray and feral cats and kittens through our Trap-Neuter-Return (TNR), rescue, fostering and rehoming programmes in conjunction with our educational and advocacy work.

We are hoping to recruit a special volunteer to be write up our rescued kitties' purr-sonality profiles to help us find well matched forever homes for them.

Commitment per week:	2 hours
Minimum commitment:	6 months
Place of work:	Flexible but must include 2 hours (2-4pm) one Saturday per month at our Hub, 13 Dalymount Lane, Phibsboro, Dublin 7
Full training provided:	Yes
Expenses covered:	Yes

### **Role**

- 🐾 Writing purr-sonality profile for each rescued cat/kitten and updating each profile weekly (Google docs in our shared drive)
- 🐾 Liaising with our kitty fosterers to ensure they provide sufficient information and photos for the purr-sonality profiles on a weekly basis
- 🐾 Updating our website with each purr-sonality profile

### **Desired Experience**

- 🐾 Excellent written and verbal communication skills (English)
- 🐾 Highly computer literate

### **Desired Personal Qualities**

- 🐾 Love of cats
- 🐾 Friendly, personable and empathic
- 🐾 Reliable and extremely organised
- 🐾 Able to handle large volumes of information
- 🐾 Able to take own initiative whilst still being a good team player

We welcome diversity and encourage applications from potential volunteers of any age (18 years or older), gender, ethnicity, religion, and sexual orientation. This role would be suitable for anyone with a moderate physical disability.