



Volunteer Role Description - Kitty Happy Home Follow Upper

We are a **no kill** cat rescue based in Dublin's north inner city. Our mission is to help homeless, stray and feral cats and kittens through our Trap-Neuter-Return (TNR), rescue, fostering and rehoming programmes in conjunction with our educational and advocacy work.

We are hoping to recruit a special volunteer to help ensure our adopting kitties settle well into their loving forever homes.

Commitment per week:	2 hours
Minimum commitment:	6 months
Place of work:	Flexible but must include 2 hours (2-4pm) one Saturday per month at our Hub, 13 Dalymount Lane, Phibsboro, Dublin 7
Full training provided:	Yes
Expenses covered:	Yes

Role

- 🐾 Contacting each of our kitty adopters (by email and/or telephone)
 - to ask for update about adopted kitty
 - to answer any questions about adopted kitty which adopter may have
 - to offer advice, where required, about any issue kitty may have settling into his/her forever home
- 🐾 Posting updates into our Facebook fosterer group
- 🐾 Writing follow up stories for a selection of our adopted kitties (with Profile Writer) to post on our Facebook page and website

Desired Experience

- 🐾 Excellent written and verbal communication skills (English)
- 🐾 Highly computer literate

Desired Personal Qualities

- 🐾 Love of cats
- 🐾 Friendly, personable and empathic
- 🐾 Reliable and extremely organised
- 🐾 Able to take own initiative whilst still being a good team player

We welcome diversity and encourage applications from potential volunteers of any age (18 years or older), gender, ethnicity, religion, and sexual orientation. This role would be suitable for anyone with a moderate physical disability.